



Entomological Society of Southern Africa
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Entomological Society of Southern Africa CONSTITUTION

1. **NAME:**

The name of the Society shall be the Entomological Society of Southern Africa.

2. **AIMS AND OBJECTIVES:**

The aims and objectives of the Society shall be the promotion of all aspects of entomology.

3. **MEMBERSHIP:**

All persons interested in entomology in its widest sense may become members.

Those who joined before 31 December 1937 are founder members.

4. **PRIVILEGES:**

All full members are eligible for office (see proviso in 10. ELECTION OF OFFICERS for the offices of President and Vice-Presidents). Each full member will be entitled to vote by ballot at all general meetings and to receive one copy of all publications for each year for which his/her subscription is paid.

5. **SUBSCRIBERS:**

Institutions may become subscribers to the Journal.

6. **HONOURING OF MEMBERS:**

The Executive Committee has the right to honour Society members through Honorary Life Membership, Journal Dedications or any other means that the Society may introduce. The criteria for all such honours shall be determined by the Executive Committee. Ordinarily the Society shall have, at any one time, no more than ten Honorary Life Members, who will enjoy all the rights and privileges of full members.

All full members of the Society who are in good standing are entitled to submit, in strict confidence and at least eight weeks prior to the Annual General Meeting, the names of prospective candidates to the Executive Committee for consideration for any such honour.

The Executive Committee may also propose candidates on its own initiative. Proposals should be seconded and supported by a motivation and a *curriculum vitae* of the candidate. Election of candidates shall be by ballot within the Executive Committee and proposals will be carried by a two-thirds majority of the Executive Committee. Other than the Executive Committee, only the proposer and the seconder of the nominee will be informed of an unsuccessful proposal.

7. **FINANCE:**

- A. The financial year shall end on the 31st day of December of each year.
- B. The annual subscription for full membership is payable in advance. If any member is more than two years in arrears, his membership automatically ceases.
- C. Members and subscription fees shall be decided by the Executive Committee.

- D. All monies received on behalf of the Society by the Honorary Treasurer shall be paid into a banking account. Cheques shall be drawn and signed by any two members of the Executive Committee.
- E. Any donations, which may be made for any specified purpose, shall be deposited in the same account, but shall be accounted for on the annual balance sheet.
- F. All financial books shall be closed at the end of the financial year and shall be audited by an auditor appointed by the Executive Committee.
- G. On the dissolution of the Society its assets will be disbursed to an organisation with similar aims and objectives.

8. EXECUTIVE COMMITTEE:

The management and affairs of the Society shall be entrusted to an Executive Committee comprising the seven officers of the Society, and the Deputy Secretary and the Deputy Treasurer if co-opted onto the Executive. Two-thirds of the Executive Committee shall constitute a quorum and proposals shall be carried by a simple majority of those present, except for honouring members. The Society's officers may invite any or all of the additional co-opted office-bearers without portfolio and members of the Editorial Panel to attend meetings of the Executive Committee as observers, with speaking rights but without a vote.

9. OFFICERS:

The officers of the Society shall consist of a President, two Vice-Presidents, the immediate past president, a Journal Editor, a Newsletter Editor, a Secretary and a Treasurer. The officers shall have the power by consent among themselves to co-opt as necessity demands from among the members a Deputy Secretary and a Deputy Treasurer, as well as additional members as office-bearers without portfolio. In the case of dissent over the election of a Deputy Secretary or a Deputy Treasurer, or the election of additional office-bearers, the officers of the Society shall vote and the matter shall be carried by a simple majority with the Chairman having the casting vote. The Editors at their sole discretion may co-opt members to serve on the Editorial Panel.

10. ELECTION OF OFFICERS:

The nomination of officers shall take place every second year by ballot through the post or e-mail. All full members shall be invited to nominate officers at least eight weeks before the Annual General Meeting. Nominees for President/Vice Presidents shall have been full members for at least five consecutive years prior to nomination. Members shall cast three separate votes for the combined office of 'President/Vice-President' of the Society. The nominee who receives the most votes for the office of 'President/Vice-President' shall be declared the President, and the two Vice-Presidents shall be those nominees who, respectively, receive the next highest number of votes.

The votes are to be counted by at least two members of the Executive Committee and the result of the ballot shall be declared at the Annual General Meeting and in the event of ties, the matter shall be decided by secret ballot at the Meeting. The Secretary, Treasurer and Editors will be appointed by the Executive Committee. The Treasurer's term must preferably coincide with the financial year.

11. HEADQUARTERS:

This will be the centre in which the largest number of full members resides. The Secretary and the Treasurer shall reside at headquarters.

12. GENERAL MEETINGS:

- A. A general business meeting shall be held annually.
- B. Special business meetings can be called on written application to the President by one tenth of the total members. At any such special business meeting only those matters shall be discussed for which the meeting has been summoned.
- C. Occasional meetings for scientific purposes may be held at the discretion of the Executive Committee as occasions arise.

13. BRANCHES:

Branches of the Society may be formed where a number of members desire to do so. Such branches must meet their own local expenses.

14. ADMENDMENTS TO THE CONSTITUTION:

Amendments or alterations to the Constitution shall be effected in the following manner:

- A. All proposed amendments or alterations must be submitted in writing so as to reach the Secretary at least two calendar months before the Annual General Meeting. Provided that such proposals are considered by the Executive Committee to be in the best interest of the Society, they shall be proposed and voted on at the Annual General Meeting.
- B. Only full members will be entitled to propose and vote on amendments or alterations to the constitution.

15. OTHER ACTIVITIES:

Other entomological activities may be undertaken as occasion demands.

July 2013